

## **Business Intelligence**

#### (more...)

Learn how to build and know the limits (relative to Microsoft Visio, Microsoft Performance Server, Microsoft SQL Server Analysis Services) of performance indicators (KPIs) and dashboards of Office 365 by using libraries / lists and Microsoft Excel tables (via Excel Services) and using Power BI tools (PowerPivot, PowerQuery, PowerView, PowerMap, Power BI Desktop).

## **Communication and Publishing**

#### (more...)

This workshop allows the persons responsible for the communication on the Intranet to acquire the SharePoint techniques relating to an efficient management of the publication of the information and the personalization of the web pages.

### Foundation for users

#### (more...)

Participate and be a contributor in SharePoint corporate sites life and evolution. Be more productive and efficient in day to day work with SharePoint technology.

### Libraries management (document management)

### (more...)

After this workshop, learners will be able to create, customize and manage all type of SharePoint documentary content and their related options to enable them to manage complex project files or departments shares or even the entire enterprise shared drives into SharePoint. It is important to note that InfoPath form libraries are discussed in the related InfoPath course only.

## Lists management (management of non-file datas)

#### (more...)

After this workshop, the learners will be able to create and manage all types of (non-documentary) SharePoint lists and related options, to enable them to manage complex projects or departments information structures or even the entire enterprise. It is important to note that InfoPath form libraries are discussed in the related InfoPath course.

## **Managing the My Site**

#### (more...)

The purpose of this workshop is to teach employees the purpose and how to use the My Site wisely within a small or large organization.

## Managing users, security groups and audience

(more...)

Learn the concepts of security management of SharePoint and its elements. The workshop will help to get a better understanding of what kind of strategy should be put in place within a organization for efficient management of users and access to information.

### MS Office SharePoint Server 2007: Implementing (5061E)

(more...)

This training provides students with the knowledge and skills required to implement MS Office SharePoint Server 2007 successfully in their organization.

### MS Windows SharePoint Services 3.0: Implementing (5060E)

(more...)

This training provides students with the knowledge and skills to successfully implement MS Windows SharePoint Services (WSS) version 3.0 in their organizations.

### New features of SharePoint Server 2010 for end-users

(more...)

The purpose of this training les nouveautés utilisateurs de SharePoint 2010 par rapport à la version 2007.

### New features of SharePoint Server 2013 for end-users

(more...)

The purpose of this training les nouveautés utilisateurs de SharePoint 2010 par rapport à la version 2007.

### **Overview for IT professional**

(more...)

Have an overview on the possibilities and limitations of the SharePoint technology (all versions).

### **SharePoint Sites Templates**

(more...)

The purpose of this workshop is to introduce and discuss with learners the types of site templates available in SharePoint with their respective specialized content.

# Use, customization and management of Web Parts

### (more...)

SharePoint has about 50 Web Parts installed by default and a hundred Web Parts available on the Internet (free or not). The objective of this workshop is to show how to use, set up, install and import the ones that are most commonly used in companies. During the training, best practices will also be given (not found in the paper literature).

Trainings, Courses available in Geneva, Zurich, Huston, San-Antonio, Dallas, Los Angeles, San Diego, New York, Washington, Chicago, San Francisco and anywhere in Switzerland, USA, Great Britain and Germany.