



Cursus Bureautique training in Huston and anywhere in Switzerland, USA, Great Britain and Germany.

MCAS - MS Windows Vista for the Business Worker

[\(more...\)](#)

Know how to use MS Windows Vista to be more productive, more collaborative, and more efficient. Be effective at protecting, optimizing, and troubleshooting own computers. Also be highly effective in managing mobile and remote computing, managing software, disks, and devicesm, managing files and folders, collaborating.

Preparing for the MCAS Access 2007

[\(more...\)](#)

This training is intended to allow individuals to prepare for certification as a MS Certified Application Specialist in MS Access 2007.

Preparing for the MCAS Excel 2007 (50041A)

[\(more...\)](#)

This curriculum provides students with an overview of the MS Office Excel 2007 features and functions that pertain to the objectives of the corresponding MS Business Certification credential.

Preparing for the MCAS Outlook 2007

[\(more...\)](#)

This curriculum is intended to allow individuals to prepare for certification as a MS Certified Application Specialist in MS Outlook 2007.

Preparing for the MCAS PowerPoint 2007

[\(more...\)](#)

This curriculum is intended to allow individuals to prepare for certification as a MS Certified Application Specialist in MS PowerPoint 2007.

Preparing for the MCAS Word 2007 (50044A)

[\(more...\)](#)

This curriculum is intended to allow individuals to prepare for certification as a MS Certified Application Specialist in MS Word 2007.

Trainings, Courses available in Geneva, Zurich, Huston, San-Antonio, Dallas, Los Angeles, San Diego, New York, Washington, Chicago, San Francisco and anywhere in Switzerland, USA, Great Britain and Germany.