



Formation Project Management - Mind Mapping with MindManager in Geneva, Zurich, Huston, San-Antonio, Dallas, Los Angeles, San Diego, New York, Washington, Chicago, San Francisco and anywhere in Switzerland, USA, Great Britain and Germany.

ID : 730

Goal : Use Mind Mapping to easily visualize and structure your ideas, problems, projects, meetings, any many more. Increase the effectiveness of a brainstorming or a group meeting. Using MindManager to maximize the effectiveness of Mind Mapping. Participant leave the course with a free mind mapping software solution.

Audience : Project managers, managers, problem troubleshooters, engineers, administrative assistants who need a fast and efficient method to take notes, take decisions, plan a project. People

searching for a powerful communication tool.

Prerequisites : Control MS Windows environment.

Goals :

- Introduction
- Philosophy and basics of mind mapping
- When and how to use mind mapping
- Common rules and methods for effective work with mind mapping
- Mind mapping exercises (hand and PC)
- Mindmanager GUI
- Creating maps and formatting
- Introducing basic Map tools
- Formatting maps and linking maps
- Hyperlinks and attached files
- Exporting
- Printing
- Training Conclusion

Pedagogical method : Theoretical introduction and practical examples. Practice with PC software Mindmanager.

Suggested duration for presentiel training (days) : 2

Suggested duration for on-line training (days) : 2.4

Daily price in face-to-face : 1550 CHF

Daily price in remote : 744 CHF

Daily price in remote for students : [contact us](#) (only if student card!)

Daily price in remote (with recording) : 7750 CHF

Prices are per day per trainee without course material, without certificate, without evaluation, without exam, without training room or computer (these are each optional and must be requested in addition in the contact form for the establishment of the quote).

Tags : map, project, planning, problem, meeting, communication, mind mapping training, mind mapping course, mindmanager training, mindmanager course.

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